

Volunteer – Day Services

➤ **JOB SUMMARY**

- As a volunteer in ADEC's Day Services, you will spend time engaging with individuals who have developmental disabilities. Volunteers support clients by assisting with vocational activities such as painting, sewing, ceramics, or baking. You may also spend time socializing with clients, playing games, and participating in a variety of other enriching activities.

➤ **HOURS**

- Opportunities to volunteer are available from 8a-2p Monday – Friday excluding major holidays. ADEC also hosts special events which we accept volunteers for.

➤ **LOCATIONS**

- ADEC has Day Services in five locations across Elkhart and St. Joe counties (Bristol, Elkhart, Goshen, Middlebury, and South Bend). Volunteering is assigned by location based on the volunteer's preference and availability.

➤ **JOB REQUIREMENTS**

- Must be 18+ to volunteer with our clients in the Day Programs
- Must complete a background check supplied by ADEC
- Must demonstrate the ability to develop appropriate relationships with employees across ADEC – from Direct Support Professionals to Vice Presidents – as well our clients
- Must demonstrate great communication in reference to your volunteer schedule and needs
- Demonstrate a passion for ADEC's mission and the people we serve
- No evidence of illegal drug use or abuse
- Reports to the Community Engagement Specialist and Day Program Manager

